

## **Local Mission Ministry Grants Saint Mark Presbyterian Church**

### **Introduction**

Saint Mark Presbyterian Church (Saint Mark) seeks to be an open and inclusive community of Christian faith pursuing the love of God and neighbor, while honoring the gifts of all people. Our desire is to be a community where spiritual growth and service come together in creative balance. Saint Mark has six core values, and the Local Mission Ministry Grant allocation is based in large part on these values:

***Commitment:*** We offer ourselves, our time, our gifts and our resources to the service of God.

***Community:*** We are a caring family of faith, honoring the gifts of all people and celebrating our life together.

***Compassion:*** We care for all God's children, responding to those in pain and nurturing one another in love.

***Hospitality:*** We welcome everyone to share with us in the community of Christ.

***Mission:*** We listen and respond to the needs of the world, reaching out to serve others in our community and throughout the world.

***Spiritual Growth:*** We grow closer to God through the disciplines of prayer, study, service and worship.

### **Description of Supported Non-Profit Agencies**

Saint Mark strives to meet the needs of the community in which we worship, serve and live. To support those organizations in our community that are working to make this a better place to live for all citizens, Saint Mark allocates funds to non-profit agencies that:

- address local community needs in efficient and innovative ways,
- offer clear objectives about what the organization will accomplish with grant money,
- agree to report in writing on how Saint Mark funds were spent, and
- provide copies of the past year's IRS Form 990, audit report, and annual report.

Currently, grants are made for one year.

### **Grant Application Information**

Applications must be submitted via e-mail, fax or regular U.S. Mail by September 30, 2008. Our goal is to notify applicants once the FY 2009 budget is finalized. An application must include the following:

- 1) Completion of the attached Project Summary Form (if you need more room to describe project activities, up to one additional page may be attached);
- 2) Copies of the past year's IRS Form 990, audit report and annual report; and,
- 3) Agreement to submit a written report on actual use of funds when requested.

Assistance with preparation of the application is available by contacting:

Ray Mountain  
Local Mission Awarding Grants Team  
Saint Mark Presbyterian Church  
10701 Old Georgetown Road  
Rockville, MD 20852  
**email: [rdm.mountain@verizon.net](mailto:rdm.mountain@verizon.net)**  
Ph: 301-762-0358

**APPLICATION DEADLINE: All applications for FY 2009 Local Mission Ministry Grants must be submitted via e-mail, fax or U.S. mail to the Local Mission Ministry with the appropriate supporting documents no later than September 30, 2008. Electronic submission of the form and supporting documentation is preferred.**

Please note: By submitting this grant application, the applying entity gives permission to Saint Mark to use the applicant's name and other identifying information in promotional materials. These materials would be directed mainly to the congregation in an effort to more fully inform it of how funds are allocated.

# Request for Funding Project Summary Form

Date submitted: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Primary Contact Person with phone and e-mail: \_\_\_\_\_

Describe the need(s) your organization addresses:

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Briefly describe the projects or activities that these funds would support:

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If possible, please list milestones or performance measures these funds would help your organization reach:

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Amount Requested for FY 2009: \_\_\_\_\_

Have you received funding from Saint Mark within the past five years? \_\_\_\_\_

If so, please list previous funding levels (note year(s)) and submit a description of program milestones during those years: \_\_\_\_\_

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